

Brunswick County Literacy Council
Board of Directors Meeting Minutes
December 16, 2019

Present: Bob Farrell, Eileen Farrell, Joanie Hoffman, Deanne Neuman, Susan Shook, Richard Skorny, Louis Washington

Absent: Karen Williams

Quorum Present

1. **Call to Order:** Meeting called to order by President Louis Washington at 3:30 p.m. First order of business was to recognize Bob Farrell's contributions as a BCLC board member as he is leaving the board at the end of his present term. Again, all members are encouraged to seek out and recommend potential members for current vacancies.
2. **Approval of Agenda:** Motion to approve agenda: Deanne Neuman; seconded: Susan Shook; voice vote: all in favor. Motion carried.
3. **Public Input:** None.
4. **Approval of Minutes:** Motion to approve November minutes: Susan Shook; seconded: Rick Skorny; voice vote: all in favor. Motion carried. Minutes will be posted on BCLC website.
5. **Treasurer's Report:** Financial statements on file. Executive director noted that funds from Brunswick County Sheriff's Office and United Way that were in the annual 2019 budget would not be received until January 2020. Other budget-related matters discussed included the need to plan for a coordinated Giving Tuesday campaign in 2020 and plans for a 2019 end-of-year donation solicitation. Executive director will send out an e-mail blast to BCLC mailing list of previous donors and supporters asking for donations and emphasizing pre-December 31 tax benefits. Motion to approve Treasurer's report: Rick Skorny; seconded: Eileen Farrell; vote: all in favor. Motion carried reviewed.
6. **Executive Director's Report:** Report on file. Highlights: (1) Current GED prep student and numbers at Brunswick County Detention Center. (2) Detention Center life skills training class update, including how BCLC can retain its key role in GED classes for inmates, given BCC's expanded programs there. (3) BCRC status report, including plans for tutoring at new Rose House women's facility. (4) Grant applications pending and results to date. (5) Update on ESL and citizenship class participants. (6) All students are currently matched with tutors with no students waiting. (7) West Brunswick High School financial literacy program kicked off December 12. Need for financial support for next year's expanded program and ways BCLC board members can solicit county government and business partners discussed. (8) 2019 Holiday Bookshare spearheaded by Margaret Yu and Bill Jonas provided books for BFA to distribute to 1,186 children and senior citizens. More volunteers under their direction would expedite future bookshare preparation and organization.

7. **Old Business:**

Fundraisers update as follows:

- **Belk Charity Days:** BCLC proceeds from April, August, and November 2019 ticket sales totaled \$737.
- **Giving Tuesday, December 3:** Earlier and more specific training for board members needed to maximize BCLC participation next year.
- **Festival of Trees:** BCLC tree decorated and on display at Coastal Museum of North Carolina in Ocean Isle Beach. Opportunity to include program brochures in display noted for future reference.
- **News Releases/Publicity/Newsletter:** Deanne Neuman circulated recent press clippings about BCLC activities; she will publicize upcoming January 13, 2020, BCLC wine dinner at La Cucina.

8. **New Business:**

- **Roof Repairs:** With Dot Hoerr's and Rick Skorny's oversight and follow-through on roof damage sustained in Hurricane Matthew and covered by insurance, the BCLC office has a new roof that should last an estimated 30 years. Repairs included elimination of interior leaks and also addressed humidity problems.

9. **Adjournment:** Motion to adjourn: Bob Farrell; seconded: Eileen Farrell; voice vote: all in favor. Motion carried. Adjourned at 5 p.m.

Deanne Neuman, Secretary