

Brunswick County Literacy Council
Board of Directors Meeting Minutes
March 18, 2019

Present: Bob Farrell, Eileen Farrell, Dot Hoerr, Joanie Hoffman, Louis Washington

Absent: Deanne Neuman, Susan Shook

Quorum present

1. **Call to Order:** President Louis Washington, 3:30 p.m.
2. **Approval of Agenda:** With inclusion of additional agenda item as put forth by Eileen Farrell (Festival of Trees). Motion to approve agenda: Eileen Farrell; seconded: Bob Farrell; voice vote: all in favor. Motion carried.
3. **Public Input:** None
4. **Approval of February Minutes:** Motion to approve minutes: Bob Farrell; seconded: Eileen Farrell; voice vote: all in favor. Motion carried. Minutes will be posted on BCLC website.
5. **Treasurer's Report:** Report on file. Motion to accept: Eileen Farrell; seconded: Joanie Hoffman; voice vote: all in favor: Motion carried.
6. **Executive Director's Report:** Report on file. Highlights: (1) Status of donations and grant applications pending and results to date. (2) Meeting at Detention Center regarding new class for detainees: Transitioning Employment Workshop, headed by the Literacy Council. (3) Brunswick Christian Recovery Center: reached out to Director of Center on restructuring/revisiting program as new students have come forward. (4) ESL classes continue to Lincoln, Waccamaw, St. Brandan's; no current students at Jesse Mae. (5) PC Class: working with PC Tutor on new class; possibly to be held at Southport Library. (6) LACES assessments ongoing through June. (7) Another student will be taking citizenship test soon. (8) Provided program information/updates to United Way. (9) Attended community collaboration meeting with other nonprofit organizations.
7. **Old Business:**
 - Fundraisers update as follows:
 - 2019 Spelling Bee and Silent Auction: solicitations begun and auction items coming in; one team sponsor committed to date.
 - 2019 Golf Tournament: solicitations begun; two silver sponsors and 1 hole sponsor so far. Joanie to follow up with Jackie Harlow to see if she has any questions about poster and to check on progress.
 - Belk Charity Days: No dates have been given. Dot to follow up with organizer.
 - Giving Tuesday:
 - Leland Activities: SCC quarterly meeting May 2, where Joanie Hoffman will present PowerPoint on BCLC to group. Joanie working on updating PPT. Board members encouraged to attend. Joanie to schedule informational meeting with Kris Allen, coordinating member of SCC, to educate her on BCLC activities for when she attends volunteer events representing the SCC.

- Need for new board members discussed; all current board members again urged to identify any potential candidates. Dot has possible candidate who may be interested after tax season.

8. **New Business:**

- Butcher of Brunswick Dinner: Kim & Caroline Loucks working with The Butcher of Brunswick (butcher and caterer) and Makai Brewing Company on a possible Beer dinner fundraising event in October, where The Butcher caters a meal and the Brewing Company hosts the event, providing beverages. Brewery seats about 85, could possibly have several seatings.
- Festival of Trees Nov 21-Dec 14, Museum of Coastal Carolina (OIB) Fundraiser: Eileen Farrell asked Board to consider sponsoring a tree. Sponsors decorate a tree (tree supplied by Museum), to be displayed and placed in a silent auction. Proceeds on highest bid received in full by sponsor/donor. Board agreed would be good opportunity for BCLC services. Entry form due by Sept. 10.
- Volunteer Lunch: Good time in early May, with the possibility of holding it at BEMC again.
- United Way presentation: Noon Wed., March 27, at UW offices in Wilmington. Board Members encouraged to attend. Grant Application reviewed, specifically where grant money is applied. UW has list of questions and they requested additional success stories.

9. **Adjournment:** Motion to adjourn: Louis Washington; seconded, Eileen Farrell; voice vote: all in favor. Motion carried. Adjourned at 5:00PM.

Joanie Hoffman