

Brunswick County Literacy Council
Board of Directors Meeting Minutes
January 14, 2019

Present: Eileen Farrell, Joanie Hoffman, Gary Moore, Deanne Neuman, Susan Shook, Louis Washington

Absent: Vyctorea Brogdon, Bob Farrell, Marianne Iavarone

Quorum present

1. **Call to Order:** President Susan Shook, 3:30 p.m. Shook noted that the January board meeting is also considered to be the annual meeting and that annual meeting business is addressed under the New Business agenda item to follow.
2. **Approval of Agenda:** Motion to approve agenda: Joanie Hoffman; seconded: Eileen Farrell; voice vote: all in favor. Motion carried.
3. **Public Input:** None
4. **Approval of December Minutes:** Motion to approve minutes: Gary Moore; seconded: Eileen Farrell; voice vote: all in favor. Motion carried. Minutes will be posted on BCLC website.
5. **Treasurer's Report:** Report on file. Motion to accept: Deanne Neuman; seconded: Louis Washington; voice vote: all in favor: Motion carried.
6. **Executive Director's Report:** Report on file. Highlights: (1) Status of donations and grant applications pending and results to date. (2) No testing scheduled for January at the Brunswick County Detention Center. (3) Unless more tutors are available, weekly literacy/GED sessions at the Brunswick Christian Recovery Center will no longer be possible. (3) School-based ESL sessions resumed post-holiday at Lincoln, Jesse Mae, and Wacamaw and continue at St. Brendan's. (4) Volunteer orientation and ABL tutor training workshop scheduled for January 17. (5) Next Tutor Talk to be held January 28.
7. **Old Business:**
 - Fundraisers update as follows:
 - Golf Tournament: 2018 Golf Tournament revenues exceeded previous year's earnings; a few Hole Sponsorship payments still to be collected. Louis Washington will contact 2018 planning committee members to schedule 2019 launch meeting. Date of this year's tournament is Saturday, September 21.
 - Spelling Bee: It is now time to organize and begin donation solicitation for golf tournament and Tuesday, May 21, 2019, silent auction and spelling bee.
 - Wine dinner at La Cucina Italian Grill to be held January 21, 2019.
 - Given the opportunity, BCLC will participate in selling tickets to the spring Belk Charity Sale, most likely in late April or early May. Dates will be confirmed as soon as possible.
 - Giving Tuesday: Need to schedule information session for board members on publicizing BCLC participation in advance of December 3, 2019, observation.
 - Leland Activities: The Leland Services Coordinating Committee is scheduled to meet February 17. Joanie Hoffman will attend and represent BCLC.

- Board President Susan Shook announced board officer candidates for 2019 terms as follows:
 - President: Louis Washington
 - Vice President: Eileen Farrell
 - Treasurer: Joanie Hoffman
 - Secretary: Deanne Neuman

8. New Business

- Possibility of providing eye exams for literacy students discussed. Working with existing Lions Club program appears to be the most likely way to do so. Executive director will investigate options and report findings.
- Board members should bring their Literacy Council white policies and procedures manuals (white notebooks) to the February meeting; current pages will be replaced with revised, updated contents as necessary.
- Date and location for a 2019 Literacy Council volunteer appreciation luncheon to be determined.
- Board requested that executive director investigate all available ATMC Internet and telephone packages to determine whether BCLC can get improved services at lower rates.
- Call for additional board officer candidates produced none; the above-named members were elected for 2019 terms by unanimous vote.
- Need for new board members discussed; all current board members urged to identify any potential candidates.

9. Adjournment: Motion to adjourn: Louis Washington; seconded, Eileen Farrell; voice vote: all in favor. Motion carried. Adjourned at 4:45 p.m.

Deanne Neuman, Secretary