

Brunswick County Literacy Council
Board of Directors Meeting Minutes
December 12, 2018

Present: Bob Farrell, Eileen Farrell, Marianne Iavarone, Deanne Neuman, Susan Shook, Louis Washington

Absent: Vyctorea Brogdon, Joanie Hoffman, Gary Moore

Quorum present

1. **Call to Order:** President Susan Shook, 3:30 p.m.
2. **Approval of Agenda:** Motion to approve agenda: Eileen Farrell; seconded: Louis Washington; voice vote: all in favor. Motion carried.
3. **Public Input:** None
4. **Approval of November Minutes:** Motion to approve minutes: Bob Farrell; seconded: Louis Washington; voice vote: all in favor. Motion carried. Minutes will be posted on BCLC website.
5. **Treasurer's Report:** Motion to accept: Deanne Neuman; seconded: Bob Farrell; voice vote: all in favor: Motion carried.
6. **Executive Director's Report:** Report on file. Highlights: (1) Status of donations and grant applications pending and results to date. (2) 2018 tutoring will end Dec. 18 and commence in January. (3) HiSET GED exams for detention center students will be on hiatus beginning in December. Testing will resume in mid-January pending receipt of required HiSET submissions. (4) \$500 from Shallotte Rotary will make possible acquisition of more computers for use in St. Brendan's tutoring program. (5) Holiday Bookshare contributions to Brunswick Family Assistance completed Dec. 10 at Shallotte BFA and Dec. 11 at Leland BFA. Supply of children's books continues to be insufficient. Efforts need to be made earlier in 2019 to secure donations and apply for any grant money available for purchases.
7. **Old Business:**
 - Fundraisers update as follows:
 - Total 2018 Golf Tournament revenues pending until final results from silent auction are included. A post mortem meeting to review 2018 tournament and assess feedback for Sept. 21, 2019, tournament will be scheduled in January 2019.
 - Date will be set for a board meeting after Jan. 20 to review 2018 financials and to discuss 2019 budgeting.
 - Thank you to board members for contributing wine for the raffle baskets at the Jan. 21, 2019, wine dinner at La Cucina.
 - Given the opportunity, BCLC will participate in selling tickets to the spring Belk Charity Sale, most likely in late April or early May. Dates will be confirmed as soon as possible.
 - Next year's Spelling Bee is scheduled for May 21, 2019. Solicitation of donations for Spelling Bee and hole sponsors for Sept. 21 golf tournament should begin soon. Volunteers need more specific guidance on which potential donors to contact and better communication about those that have already agreed to donate or sponsor.

- Giving Tuesday: Several board members successfully posted BCLC information on Facebook that elicited donations. Those who were unable to do so suggested hands-on training before the 2019 campaign where members bring laptops to a board meeting for a tutorial on how to post the BCLC message.

8. New Business:

- Board members' e-mail vote regarding employee payments ratified.
- Board meeting dates will continue to be the third Monday of the month in 2019 except for January, when the board will meet Jan. 14.
- Nominations for 2019 board officers and potential new board members were discussed.

9. Adjournment: Motion to adjourn: Louis Washington; seconded, Bob Farrell; voice vote: all in favor. Motion carried. Adjourned at 4:35 p.m.

Deanne Neuman, Secretary