

Brunswick County Literacy Council
Board of Directors Meeting Minutes
October 29, 2018

Present: Bob Farrell, Eileen Farrell, Joanie Hoffman, Marianne Iavarone, Gary Moore, Deanne Neuman, Susan Shook

Absent: Vyctorea Brogdon, Louis Washington

Quorum present

1. **Call to Order:** President Susan Shook, 3:30 p.m.
2. **Approval of Agenda:** Motion to approve agenda: Deanne Neuman; seconded: Joanie Hoffman; voice vote: all in favor. Motion carried.
3. **Public Input:** None
4. **Approval of August minutes:** Motion to approve minutes: Eileen Farrell; seconded: Gary Moore; voice vote: all in favor. Motion carried. Minutes will be posted on BCLC website.
5. **Treasurer's Report:** Motion to accept: Deanne Neuman; seconded: Eileen Farrell; voice vote: all in favor.: Motion carried. Treasurer Marianne Iavarone noted that all Spelling Bee expenses need to be submitted before she can calculate income from the event.
6. **Executive Director's Report:** Report on file. Highlights: (1) 19 new student intakes in October. (2) After delays caused by Hurricane Florence, ESL programs at Lincoln Elementary, Jesse Mae Elementary, and Waccamaw Elementary School have been launched.
7. **Old Business:**
 - Fundraisers update as follows:
 - Winning tickets were drawn for the Sept. 22 Golf Tournament \$400 gift certificate and for the \$25 ticket 50/50 raffle.
 - A meeting to review this year's Golf Tournament plans, preparations, implementation, and feedback is tentatively scheduled for Nov. 7. Next year's tournament is scheduled for Sept. 21, 2019.
 - Next year's wine dinner at La Cucina is scheduled for Jan. 21, 2019. Board members are asked to donate a bottle of wine for the raffle baskets and to bring it to the Nov. 19 board meeting. Bob and Eileen Farrell are handling arrangements. No other wine dinner will be held before then, but several Leland locations were suggested as possibilities for a second dinner later in 2019.
 - Next year's Spelling Bee is scheduled for May 21, 2019.
 - Silent auction of donated wreaths at South Brunswick-Oak Island Chamber of Commerce Christmas Gift Show will not occur this year as the gift show was cancelled.
 - Fundraising mailing: Solicitation planned for November-December. Planned requests for donations will include or incorporate BCLC participation in Giving Tuesday (Nov. 27, 2018).

8. **New Business:** Executive Director Dot Hoerr reported that BCLC received \$4,005 from our insurance claim for Hurricane Florence damage to the office storm door and roof. She will check with our insurance agent to see if any further funds are available through FEMA. We are awaiting an estimate for the repair work from Habitat for Humanity. It is also possible that Habitat could perform deck repairs that were needed prior to the storm. Motion to contract with Habitat for Humanity for needed work: Marianne Iavarone; seconded: Gary Moore; voice vote: all in favor. Motion carried.
9. **Adjournment:** Motion to adjourn: Bob Farrell; seconded, Eileen Farrell; voice vote: all in favor. Motion carried. Adjourned at 5:15 p.m.

Deanne Neuman, Secretary